

# **Employment Opportunity**

## **Part-Time Teacher 3-year-olds**

**Hope Ridge Preschool, Inc. 2022-2023**

### **Classroom Teacher Responsibilities:**

- Prepare daily lesson plans in keeping with the philosophy of the weekday program and needs of the children assigned. These plans are to be aligned with the Ohio Early Learning Content Standards. Copies of these plans are to be submitted to the Director weekly.
- Keep individual records for children as specified, including attendance and a portfolio showing their progress.
- Conduct a Brigance Abilities screening within 60 days of the first day of school and the Brigance IED formal assessment mid-year. All results are to guide instruction and to be shared with the parents.
- Schedule and conduct parent conferences as prescribed.
- Inform the Director of any unreasonable behavior, parent complaints or information, suspected child abuse, or other problems. Inform only the Director of suspected child abuse.
- Coordinate classroom/parent activities with the Director and the master church calendar.
- Take medical forms, medical care plans and medications and the attendance book whenever leaving the classroom with the children and during fire and tornado drills.
- Complete incident reports and submit to the Director and parents on the day of the incident.
- Be aware of and always maintain classroom ratios.
- Under leadership of Director, meet regularly with co-workers for the purpose of planning and sharing information.
- Have daily awareness of the situations “leading to the greatest risk of harm” as defined in the licensing laws.

### **Educational Qualifications for Employment as a Classroom Teacher:**

- A Bachelor's Degree in Education or higher, an Associate Degree in Early Childhood Education, or maintain a CDA or Professional Level III. Those non-degreed persons with proven and demonstrated early childhood experience will be considered on a case-by-case basis.
- Meet all licensing requirements.
- Applicants must remain current with all Ohio prescribed training and coursework and maintain 10 hours of yearly professional development.

**Rate of pay is based on experience.**

*Please send letter of interest and resume by June 22, 2022, to Stacey Hartman at [preschooldirector@hoperidge.com](mailto:preschooldirector@hoperidge.com)*

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**“Where Children Love to Learn and Learn with Love”**