

# Personal Profile Sheet

Name \_\_\_\_\_ Contact phone \_\_\_\_\_

Email address \_\_\_\_\_

Profession/Occupation/Career \_\_\_\_\_

What are your passions? What do you love to do? (order of preference)

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

Have you ever completed a Spiritual Gifts Inventory? No \_\_\_ Yes \_\_\_ What were your top 3 spiritual gifts?

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

Where do YOU feel God is calling you into ministry? \_\_\_\_\_

Comments: \_\_\_\_\_

## ACTIVE AREAS of Ministry at Hope Ridge (as of 7/1/24)

### WELCOME TEAM

- Greeter**
  - Chapel Service 8:30-9:45am
  - Contemporary Service 10-11:45am
  - Special services (Holy Week, Christmas, etc)
  - Special events
- Usher**
  - Contemporary Service 10-11:45am
  - Special events
- Attend Welcome Desk** (directions/tours/info)
  - Sunday mornings 930a-noon
  - Special Events
- Communion**
  - Purchase supplies
  - Wash linens
  - Prepare Chapel – every Sun 8:15-8:40a
  - Prepare Contemporary – 1<sup>st</sup> Sun 10:00-10:20a
  - Serve communion @ Contemporary Service
  - Prepare/Serve Special events
- Café/General**
  - Wash linens
  - Organize supplies in cupboards/shelf/closet
  - Decorate café tables

- Café/Sunday mornings**
  - Pickup donuts (by 9a, Pville Giant Eagle)
  - Serve/clean up – 9a-10:45
- Café/Special Events** (Preschool, voting, blood drive)
  - Serve/clean up
- Safety Team** (requires additional training)
  - Sunday mornings
  - Special events

### Office Administration

- Volunteer in office
- Shop for supplies
- Maintain bulletin boards/displays

### Public Relations Ministry

- Computer tech/repairs/training
- Website update/maintenance
- Electronic sign Messaging
- Photography/Video recording
- Publicity to community

### OTHER \_\_\_\_\_

### WORSHIP TEAM

#### Worship Assistance

- Worship Leader
- \_\_\_\_ 8:45 service \_\_\_\_ 10:30 service \_\_\_\_ Special services
- Children's Message (1<sup>st</sup> Sunday 10:30)
- Deliver message (approved by Pastor)

#### Music Ministry

- Praise Band
- Instrument \_\_\_\_\_ Voice \_\_\_\_\_
- Vocal choir: Soprano \_\_\_\_\_ Alto \_\_\_\_\_  
Tenor \_\_\_\_\_ Bass \_\_\_\_\_
- Handbell choir: Experienced \_\_\_\_\_ New \_\_\_\_\_
- Director of Music (paid position)
- Provide special music
  - What instrument \_\_\_\_\_
- Drama/Acting \_\_\_\_\_

### OTHER \_\_\_\_\_

#### A/V Tech Ministry

- Sound tech: Experienced \_\_\_\_\_ New \_\_\_\_\_
- Lighting tech: Experienced \_\_\_\_\_ New \_\_\_\_\_
- Video tech: Experienced \_\_\_\_\_ New \_\_\_\_\_
- Power Point: Experienced \_\_\_\_\_ New \_\_\_\_\_
- Availability
  - Sundays
  - Special events

#### Worship Ministry Support

- Room set up/tear down
  - Sunday worship
  - Special Events
- Decorating
  - Chapel \_\_\_\_\_ Platform \_\_\_\_\_ Lobby/café \_\_\_\_\_
  - Design/Set building
  - Special events (VBS, holidays)

### SEND TEAM (Missions)

- Project Hope Meals
  - Coordinator \_\_\_\_\_ Provide food \_\_\_\_\_
- Emergency Response Team (requires training)
- Local Mission work
- Regional Mission work
- International Mission work
- Info Night Talks
- Host/Coordinator \_\_\_\_\_ Speaker \_\_\_\_\_

#### Intercessory Ministry

- Prayer Shawt group
- Hospital visitation
- Home visitation
- Prayer Chain
- Coordinator \_\_\_\_\_ Participant \_\_\_\_\_
- Card Ministry

### OTHER \_\_\_\_\_

# NURTURE TEAM (Christian Education)

## Children's Ministry

### On Sundays

- Nursery caregiver 8:30-11:45am (Paid position, over 18)
- Nursery Assistant: 8:30-10a \_\_\_\_\_ 10-11:45a \_\_\_\_\_
- On call Substitute
- Nursery greeter (10-10:35a)
- KidZone leader (10:15-10:45am)
- RidgeKidz leader (10:15-11:45am)
- K-2<sup>nd</sup> grade \_\_\_\_\_ 3-5<sup>th</sup> grade \_\_\_\_\_
- RidgKidz on call substitute
- Bible Explorers leader (TBD)

### During Week/Administration

- Assist with class preparations
- Publicity/follow up with children

### Special Events

- Trunk or Treat, Easter hunt, etc
- Vacation Bible School (VBS)
- Parent Night Out
- Nursery caregiver

### Youth Ministry

- Youth group: Leader \_\_\_\_\_ Sub leader \_\_\_\_\_
- Chaperone/driver special events \_\_\_\_\_
- Confirmation: Teacher \_\_\_\_\_ Mentor \_\_\_\_\_
- Youth Bible Study leader
- Chrysalis Weekend (Emmaus Walk for youth)

### Adult Discipleship

- Small Group Study
- Leader \_\_\_\_\_ Attendee \_\_\_\_\_
- Age range: 18-25 / 25-40 / 40-60 / 60+
- Availability: M / T / W / Th / F / Sa / Sun

Time of day \_\_\_\_\_

- Emmaus Walk (2x/year)
- Alumni/Sponsor \_\_\_\_ Attending a walk \_\_\_\_\_
- Lay Servant Training (2x/year)
- Lay Speaker Training
- Considering Ministry/Ordination

### Food Preparation Ministry

- Funeral Luncheon Coordinator
- Prepare (prior) \_\_\_\_\_ Serve/clean up (day of) \_\_\_\_\_
- Church Events (potluck/receptions/café conversations)
- Coordinator \_\_\_\_\_ Cook/prepare food \_\_\_\_\_
- Set up \_\_\_\_\_ Serve \_\_\_\_\_ Clean up \_\_\_\_\_
- Community Events (Beats on Ridge, etc)
- Coordinator \_\_\_\_\_ Cook/prepare food \_\_\_\_\_
- Set up \_\_\_\_\_ Serve \_\_\_\_\_ Clean up \_\_\_\_\_

### HRJMC Preschool Ministry/Support

- Serve on preschool council
- Preschool treasurer
- Preschool teacher/assistant (hired by preschool)
- Read to classrooms
- Preschool sponsored events
- Welcome/Greet \_\_\_\_\_ Serve refreshments \_\_\_\_\_
- Hope Ridge sponsored events (eg Parent's Night Out, Preschool Sunday)
- Plan \_\_\_\_\_ Serve \_\_\_\_\_
- Lead small group for parents/g'parents

### OTHER \_\_\_\_\_

## 1 year commitment to 'adopt' (July 2024-August 2025)

### TEND AREAS INSIDE CHURCH

Monitor weekly, tidy up, vacuum/mop, dust, restock supplies.

Inform Trustees of issues.

- \_\_\_\_\_ Kitchen
- \_\_\_\_\_ Youth Room
- \_\_\_\_\_ Chapel
- \_\_\_\_\_ Chapel/Kitchen Rest Rooms
- \_\_\_\_\_ Main Women's Rest Room
- \_\_\_\_\_ Main Men's Rest Room
- \_\_\_\_\_ Handicapped Rest Room
- \_\_\_\_\_ Lobby/Narthex
- \_\_\_\_\_ Café area
- \_\_\_\_\_ Conference Room
- \_\_\_\_\_ Nursery/Baby Land

### TEND LANDSCAPING

Monitor regularly, weed/tidy beds, pick up trash.

Inform Trustees of issues.

- \_\_\_\_\_ Office door to 'old' Chapel door
- \_\_\_\_\_ 'Old' Chapel door to Alcove by Chapel
- \_\_\_\_\_ Alcove by Chapel to left side WFLC entrance
- \_\_\_\_\_ Both sides of WFLC entrance to street side corner
- \_\_\_\_\_ West side of WFLC (faces 84)
- \_\_\_\_\_ Office door/Alcove between office/preschool wing
- \_\_\_\_\_ Preschool door/back of buildings/treeline
- \_\_\_\_\_ Playground/Dumpster/Shed area
- \_\_\_\_\_ Perimeter of parking lot
- \_\_\_\_\_ Pavilion/volleyball area
- \_\_\_\_\_ Island by WFLC
- \_\_\_\_\_ Area around electric sign
- \_\_\_\_\_ Parking lot